

CALGARY PUBLIC LIBRARY

# Board Meeting

Board Organizational Meeting  
and Orientation Session

5:30 PM, Wednesday, November 8, 2017

2<sup>nd</sup> Floor Boardroom, Central Library



CALGARY  
PUBLIC  
**LIBRARY**





## Agenda

- I. **Treaty 7 Opening and Welcome from CEO** ...2
  - *Mr. Bill Ptacek, CEO*
  
- II. **Election of Chair**
  
- III. **Election of Vice-Chair**
  
- IV. **Naming of Members for Standing Committees**
  - A. Audit & Finance Committee
  - B. Governance Committee
  - C. Strategy & Community Committee
  
- V. **Alberta Library Trustees Association Representative**
  - A. ALTA Representative
  - B. ALTA Representative's Shadow (if any)
  
- VI. **Appointments to Calgary Public Library Foundation Board of Directors**

(NOTE: Two appointments are needed, one of which must be the Calgary Public Library Board Chair)
  
- VII. **Board-Community Library Connections** ...4

- VIII. **Confirm 2017-2018 Board and Committee Meeting Schedule** ...6
  - A. Administration Liaisons to Committees
  - B. Board Meeting Dates
  - C. Committee Meeting Dates
  
- IX. **Reminder to Complete Board Surveys (Ms. Shereen Samuels)**
  
- X. **Orientation Session**
  - A. Introduction to Meeting Norms and Board Culture  
(Ms. Janet Hutchinson)
  - B. Board Box demo  
(Ms. Barb Roberts)
  
- XI. **Other Business**
  
- XII. **Adjournment**

## **Meeting Opening**

We would like to take this opportunity to acknowledge that we are meeting in the traditional territories of the Blackfoot and the people of the Treaty 7 region in Southern Alberta, which includes the Siksika, the Piikuni, the Kainai, the Tsuu T'ina and the Stoney Nakoda First Nations. The City of Calgary is also home to Metis Nation of Alberta, Region III.



## Board-Community Library Connections As of November 1, 2017

Alphabetically by Board member

2017 Community Library/Board Connections		
Board Member	Community Library	Service Delivery Manager
Catherine Angus	Nose Hill	Allison Thomson
Catherine Angus	Quarry Park	Sharon Wirzba
Druh Farrell	Louise Riley	Shannon Slater
Debra Giles	Bowness	Jean Ludlam
Debra Giles	Crowfoot	Evette Berry
Judy Gray	Country Hills	Shauna May
Judy Gray	Village Square	Jen Waugh
Janet Hutchinson	Alexander Calhoun	Jean Ludlam
Janet Hutchinson	Shawnessy	Carole Marion
Robert Macaulay	Judith Umbach	Shauna May
Robert Macaulay	Saddletowne	Jen Waugh
Avnish Mehta	Memorial Park	Donna Bedry
Avnish Mehta	Fish Creek	Sharon Wirzba
Shereen Samuels	Forest Lawn	Jen Waugh
Shereen Samuels	Southwood	Carole Marion
Evan Woolley	Nicholls Family	Donna Bedry
	Central	Shannon Slater, Donna Bedry
	Rocky Ridge	Evette Berry
	Sage Hill	Shauna May
	Signal Hill	Jean Ludlam

## Alphabetically by Branch

<b>2017 Community Library/Board Connections<sup>1</sup></b>		
<b>Board Member</b>	<b>Community Library</b>	<b>Service Delivery Manager</b>
Janet Hutchinson	Alexander Calhoun	Jean Ludlam
Debra Giles	Bowness	Jean Ludlam
	Central	Shannon Slater, Donna Bedry
Judy Gray	Country Hills	Shauna May
Debra Giles	Crowfoot	Evette Berry
Avnish Mehta	Fish Creek	Sharon Wirzba
Shereen Samuels	Forest Lawn	Jen Waugh
Robert Macaulay	Judith Umbach	Shauna May
Druh Farrell	Louise Riley	Shannon Slater
Avnish Mehta	Memorial Park	Donna Bedry
Evan Woolley	Nicholls Family	Donna Bedry
Catherine Angus	Nose Hill	Allison Thomson
Catherine Angus	Quarry Park	Sharon Wirzba
	Rocky Ridge	Evette Berry
Robert Macaulay	Saddletowne	Jen Waugh
	Sage Hill	Shauna May
Janet Hutchinson	Shawnessy	Carole Marion
	Signal Hill	Jean Ludlam
Shereen Samuels	Southwood	Carole Marion
Judy Gray	Village Square	Jen Waugh

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<sup>1</sup> City Councillor Board members maintain ongoing connections with the Libraries located within their respective wards.



# Library Board Meeting Schedule

# 2017 - 2018

As of **November 6 2017**

Legend	
Meeting	Time
<b>BRD</b> Regular Board Meeting	5:30 PM
<b>A&amp;F</b> Audit & Finance Committee	
<b>GOV</b> Governance Committee	
<b>S&amp;C</b> Strategy & Community Comm.	
<b>SP</b> Special Board Session	As necessary
<b>F</b> Foundation Board Meeting	5:30 PM
<b>AGM</b> Foundation AGM	5:30 PM
<b>CA</b> City's Audit Committee	9:30 AM
<b>SPC</b> City's SPC on CPS (Civic Partner Report)	9:30 AM
<b>ALC</b> Alberta Library Conference, Jasper	Apr 26-29
<b>ORG</b> Board Organizational Meeting	5:30 PM
<b>EPL</b> EPL-CPL Boards Joint Meeting	
<b>HOL</b> Holidays	

November 2017						
S	M	T	W	T	F	S
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5	6	7	8	9	10	11
			ORG			HOL
12	13	14	15	16	17	18
					SP	SP
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
S	M	T	W	T	F	S
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			BRD			
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
	HOL	HOL				
31						

January 2018						
S	M	T	W	T	F	S
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	HOL					
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
			BRD			

February 2018						
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	HOL	F				
25	26	27	28			
			BRD			

March 2018						
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25	26	27	28	29	30	31
			BRD			HOL

April 2018						
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		F	BRD	ALC	ALC	ALC
29	30					
ALC					SPC	

May 2018						
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27	28	29	30	31		
			BRD			

June 2018						
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			BRD			

July 2018						
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29	30	31			CA	

August 2018						
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	HOL					
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September 2018						
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	HOL					
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16	17	18	19	20	21	22
		F	BRD			
23	24	25	26	27	28	29
30						

October 2018						
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	HOL					
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21	22	23	24	25	26	27
28	29	30	31			
			BRD			

November 2018						
S	M	T	W	T	F	S
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11	12	13	14	15	16	17
	HOL					
18	19	20	21	22	23	24
		F				
25	26	27	28	29	30	
			BRD			

December 2018						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
		HOL	HOL			
30	31					

**Notes:**

If unable to attend a meeting, please call: 403-260-2615 • 403-260-2611 • 403-260-2658 (Boardroom)